

Consortium of Southern Biomedical Libraries (CONBLS)

Minutes of Annual Business Meeting – Francis Marion Hotel, Charleston, SC
Wednesday, November 14, 2007 – 12:30-2:00pm

Attending:

East Tennessee State University – Suresh Ponnappa
Emory University – Sandra Franklin
Florida International – Ann Paprocki
Florida State University – Barbara Shearer
Medical College of Georgia – Tamera Lee, David King
Medical University of South Carolina – Nancy McKeehan
Mercer University – Jane Bridges and Roxanne Nelson
Morehouse University – Cynthia Henderson
University of Alabama, Birmingham – Scott Plutchak, Gabe Rios
University of Florida – Beth Layton, Kathy Moeller
University of Miami – Mary Moore and Suzetta Burrows
University of Mississippi – Candace Vance
University of South Alabama – Judy Burnham and Trey Lemley
University of South Carolina – Ruth Riley
University of Tennessee – Tom Singarella
Vanderbilt University – Nila Sathe

Guests: Cathy Nakashima, Presbyterian Hospital of Dallas, and Sean Keough and Diana Campagnes of OVID

Welcome and Introductions

Members introduced themselves and their guests. It was noted that Jan LaBeause was absent because of recent surgery and Ada Selzer was absent because of grand jury duty. Florida International University was approved as the newest CONBLS member by e-mail vote. Cynthia Henderson, Chair, noted that lunch was provided by OVID. A short presentation was given by Sean Keough and packets were distributed.

Approval of Minutes for 2006 meeting - Judy Burnham

Tom Singarella moved that the minutes be approved and Suresh Ponnappa seconded. The minutes were approved.

Treasurers Report – Suresh Ponnappa

A balance of \$4606.50 was reported. (Report attached.)

Officers

Chair for 2007-2008 – Barbara Shearer

Chair-Elect for 2007-2008 – Mary Moore (elected at 2007 meeting)

Treasurer for 2007-2008 – Suresh Ponnappa

Secretary for 2007-2008 – Judy Burnham

Reports

CONBLS Salary Survey – Nancy McKeehan for Tom Basler

Survey is completed; data will be distributed after Southern Chapter/MLA meeting.

Awards and Honors - Tom Singarella, Sandra Franklin, Beverly Shaddock

Guidelines will be re-written and posted on the web. There were no nominations this year. Previous recipient of the Distinguished Library Award will chair the Awards Committee.

2008 Retreat – Suresh Ponnappa

The 2008 Retreat will be held April 3-5 in Johnson City, TN. A Welcome Dinner will be held on Friday night. The program on Saturday will focus on ROI (possible speaker, Dean of Chapel Hill SLIS) and Disaster Planning (possible speaker, Dan Wilson, NLM disaster planning). Suresh will send out a formal invitation.

Bylaws – Barbara Shearer, Beth Layton, Judy Burnham

A survey was taken of CONBLS members to determine the member's perspective of the organization's purpose. Incorporation papers and the CONBLS history was reviewed by the Bylaws Committee. Shearer distributed proposed by-laws changes and discussion was held. Presently, new members are admitted by a vote of the current members. It is proposed that the bylaws will state the guidelines and new members will be included if covered by guidelines, not by vote. Discussion continued on the proposed wording of health science libraries at institutions "eligible for accreditation by the LCME" vs "serving allopathic or osteopathic colleges of medicine." It was noted that the original purpose was to mirror membership of AAHSL. AAHSL allows osteopathic institutions as affiliate members. CONBLS does not have an affiliate/associate membership category. Members noted the advantages of small membership and the unique needs and responsibilities of academic health science library directors. It was also noted that the wording could make the membership exclusive rather than inclusive. Resource sharing will be impacted although members can opt out of ILL.

It was also pointed out that necessary forms to be completed by the treasurer, as noted in the bylaws, is to be determined. (Note: following the meeting, it was determined that there are no forms required by the State of South Carolina.)

It was also noted that guidelines for expenditures need to be developed as well as a policy on attendance by guests and guidelines for travel requests for retreat. The impact on the treasury needs to be considered.

Discussion will continue by e-mail with the final bylaws to be presented and approved at the retreat.

A question was asked about the official name of the group. Shearer will check the incorporation papers and correct to the Consortium of Southern Biomedical Libraries.

Old Business

LOCKSS – Vanderbilt is looking at what other libraries are doing and would like the topic placed on the agenda for the retreat.

Listserv – It was noted that individuals can be added to the CONBLS listserv if requested by a CONBLS member.

New Business

Strategic Priorities – questions raised on how to spend the funds in the treasury. It was noted that flexibility is needed and that the funds needed to be used for priorities, i.e., CONBLS luncheon and the retreat

Emergency Preparedness - Ada Seltzer asked via e-mail about coordinating buddy libraries for emergency situations. USC and MCG already have such an arrangement. More discussion will be held on this topic at the retreat.

Announcements

Mercer is building a new medical school in Savannah on the Memorial Health campus with classes scheduled to begin Fall 2008.

Beth Layton announced Linda Butson as the new Interim Assistant Director of Outreach & Access Services.

SE/A NN/LM has developed a regional initiative for disaster planning. Beth Westcott will be invited to the retreat.

The gavel was passed from 2006-2007 Chair, Cynthia Henderson, to the 2007-2008 Chair, Barbara Shearer.

There being no further business, the meeting was adjourned by Shearer.

Minutes submitted by:

A handwritten signature in cursive script that reads "Judy Burnham".

Judy Burnham, Secretary